

2019 Winter Cohort - St. Louis, MO

Logistics Overview: Closing Workshop

Workshop START: February 28th at 12:00 pm Workshop END: March 1st at 3:30 pm

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

## **VENUE AND ACCOMMODATIONS**

Marriott St. Louis Grand 800 Washington Avenue St. Louis, MO. 63101 Phone: (314) 621-9600

**Please note:** We have reserved a room block at the host hotel for I-Corps participants at the reduced rate of \$133/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room Wi-Fi. Please note that the faculty will be holding office hours at this hotel. You must make your reservations for the closing workshop no later than Wednesday, February 13<sup>th</sup>.

Please click here to make your room reservations or call to make reservations at (877) 303-0104 and reference "NSF I-Corps". All team members should arrive to the hotel in plenty of time to participate in the Closing Session starting promptly at 12:00 pm on Thursday, February 28<sup>th</sup> and may depart the hotel after the workshop concludes at 3:30 pm on Friday, March 1<sup>st</sup>.

If team members intend to share a sleeping room, please send an email to <u>I-Corps@iqsolutions.com</u> with your hotel confirmation number and the name of both guests.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancelation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.

## **TRAVEL**

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is **St. Louis Lambert International Airport** (15 miles).

## **PARKING**

It is highly recommended that each team rent a car to utilize for customer discovery during the event. For guests at our event, overnight self-parking is discounted to \$22.40/night.

## **DRESS CODE**

Dress code is business casual.

QUESTIONS? Please contact: I-Corps@igsolutions.com