



CORPS[™]
NSF Innovation Corps

2019 Winter Cohort – Portland, OR Logistics Overview: Closing Workshop

Workshop START: March 7th at 12:00 pm

Workshop END: March 8th at 3:30 pm

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

VENUE AND ACCOMMODATIONS

Embassy Suites by Hilton Portland Downtown
319 SW Pine Street
Portland, OR 97204
Phone: (503) 279-9000

Please note: We have reserved a room block at the host hotel for I-Corps participants at the reduced rate of \$150/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room Wi-Fi. Please note that the faculty will be holding office hours at this hotel. **You must make your reservations for the closing workshop no later than Wednesday, February 20th.**

[Please click here to make your room reservations](#) or call to make reservations at (503) 279-9000 and reference “NSF I-Corps”. All team members should arrive to the hotel in plenty of time to participate in the Closing Session starting promptly at 12:00 pm on Thursday, March 7th and may depart the hotel after the workshop concludes at 3:30 pm on Friday, March 8th.

If team members intend to share a sleeping room, please send an email to I-Corps@iqsolutions.com with your hotel confirmation number and the name of both guests.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancellation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.

TRAVEL

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is **Portland International Airport** (9 miles).

PARKING

For guests at our event, overnight self-parking is discounted to \$21/night.

DRESS CODE

Dress code is business casual.

QUESTIONS? Please contact: I-Corps@iqsolutions.com