

# 2018 Fall Cohort – Detroit, MI Logistics Overview: Closing Workshop

Workshop START: November 8th at 12:00 pm Workshop END: November 9th at 3:30 pm

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

# **VENUE AND ACCOMMODATIONS**

Detroit Metro Airport Marriott 30559 Flynn Drive Romulus, MI, 48174 (734) 729-7555

**Please note:** We have reserved a room block at the host hotel for I-Corps participants at the reduced rate of \$126/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room Wi-Fi. . You must make your reservations for the closing workshop no later than Tuesday, October 23<sup>rd</sup>.

Please click here to make your room reservations or call to make reservations at (800) 228-9290 and reference "NSF I-Corps". All team members should arrive to the hotel in plenty of time to participate in the Closing Session starting promptly at 12:00 pm on Thursday, November 8th and may depart the hotel after the workshop concludes at 3:30 pm on Friday, November 9th. If any team members intend to share a sleeping room, please send an email to <a href="I-Corps@iqsolutions.com">I-Corps@iqsolutions.com</a> with your hotel confirmation number and the name of both guests.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancelation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.

### **TRAVEL**

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is **Detroit Metropolitan Wayne County Airport** (1.5 miles).

# **PARKING**

It is highly recommended that each team rent a car to utilize for customer discovery during the event. For overnight guests attending the I-Corps event, overnight self-parking is complimentary.

#### **DRESS CODE**

Dress code is business casual.

#### **QUESTIONS?**

Please contact: <u>I-Corps@igsolutions.com</u>