



I-CORPSTM
NSF Innovation Corps

2018 Summer Cohort – Bay Area, CA

Logistics Overview: Closing Workshop

Workshop START: August 23rd at 12:00 pm

Workshop END: August 24th at 3:30 pm

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

VENUE AND ACCOMMODATIONS

Hyatt Regency
1333 Bayshore Highway
Burlingame, CA 94010
Phone: (650) 347-1234

Please note: We have reserved a guest room block at the host hotel for I-Corps participants at the reduced rate of \$239/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room wireless internet access. **You must make your reservations for the closing workshop no later than Tuesday, August 7th.**

[Please click here to make your room reservations](#) or call (888) 421-1442 and reference the “Summer I-Corps Cohort”. All team members should arrive to the hotel in plenty of time for the Closing Session starting at 11:30 am on Thursday, August 23rd and may depart the hotel after the workshop concludes at 3:30 pm on Friday, August 24th. If any team members intend to share a sleeping room, please send an email to I-Corps@iqsolutions.com with your hotel confirmation number and the name of both guests.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancellation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.

TRAVEL

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is **San Francisco Airport** (3.4 miles). The [hotel website](#) has detailed information about the complimentary airport-hotel shuttle.

PARKING

It is highly recommended that each team rent a car to utilize for customer discovery during the event. For guests in our block, overnight self-parking is discounted 50% to \$15/night.

DRESS CODE

Dress code is business casual.

QUESTIONS? Please contact: I-Corps@iqsolutions.com