



**I-CORPS**  
NSF Innovation Corps

## 2018 Spring Cohort – Bay Area Logistics Overview – Closing Workshop

**Workshop START: May 31<sup>st</sup> at 12:00 pm**

**Workshop END: June 1<sup>st</sup> at 3:30 pm**

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

### **VENUE AND ACCOMMODATIONS**

Hilton San Francisco Airport Bayfront  
600 Airport Blvd  
Burlingame, CA 94010  
Phone: (866) 238-8235

**Please note:** We have reserved a room block at the host hotel for I-Corps participants at the reduced rate of \$213/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room Wi-Fi. Please note that the faculty will be holding office hours at this hotel. **You must make your reservations for the closing workshop no later than Friday, May 18<sup>th</sup>.**

[Please click here to make your room reservations](#) or call to make reservations at (866) 238-4218 and reference “2018 Spring I-Corps Closing Workshop”. All team members should arrive to the hotel in plenty of time to participate in the Closing Session starting promptly at 12:00 pm on Thursday, May 31<sup>st</sup> and may depart the hotel after the workshop concludes at 3:30 pm on Friday, June 1<sup>st</sup>. If team members intend to share a sleeping room, please send an email to [I-Corps@iqsolutions.com](mailto:I-Corps@iqsolutions.com) with your hotel confirmation number and the names of both guests.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancellation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.

### **TRAVEL**

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is **San Francisco Airport** (5 miles).

### **PARKING**

It is highly recommended that each team rent a car to utilize for customer discovery during the event. For guests at our event, overnight self-parking is discounted to \$10/night.

### **DRESS CODE**

Dress code is business casual.

**QUESTIONS?** Please contact: [I-Corps@iqsolutions.com](mailto:I-Corps@iqsolutions.com)