



2017 Fall Cohort #2 – Los Angeles, CA

Logistics Overview: Closing Workshop

Workshop START: December 4th at 12:00 pm

Workshop END: December 5th at 3:30 pm

Note that this workshop is very time intensive. Please block off these days for course work and do not plan other activities.

VENUE AND ACCOMMODATIONS

Marriott Marina Del Rey
4100 Admiralty Way
Marina Del Rey, CA 90292
Phone: 310-301-3000

Please note: We have reserved a room block at the host hotel for I-Corps participants at the reduced rate of \$199/night + tax for a single or double occupancy room. This room rate includes complimentary breakfast and free in-room WiFi. **You must make your reservations for the closing workshop no later than Friday, November 17th.**

[Please click here to make your room reservations](#) or call the hotel at 1-800-228-9290 and reference “NSF I-Corps”. All team members should arrive to the hotel in plenty of time to participate in the Closing Session starting promptly at 12:00 pm on Monday, December 4th and may depart the hotel after the event concludes at 3:30 pm on Tuesday, December 5th.

You are responsible for:

- Reserving your sleeping room(s) and covering the cost of all travel.
- Making any changes/cancellations to your booking directly with the hotel by 72 hours prior to check-in to avoid cancellation fees. Checking out earlier than your confirmed check-out date will result in an early departure fee.
- Paying the \$1500/person registration fee to the NSF logistics contractor (IQ Solutions, Inc). The registration fee must be paid for each team member by the start of the closing workshop. Payment can be made online via credit card or by check. Detailed payment information is available on the [logistics website](#).

TRAVEL

You are responsible for arranging your travel to attend the meeting. The closest airport to this event is Los Angeles International Airport (5.6 miles).

PARKING

The hotel offers overnight valet parking at \$37.00 per 24 hours for overnight guests in our block, for other guests and visitors. Self-parking is at offsite lot only.

DRESS CODE

Dress code is business casual.

QUESTIONS?

Please contact: I-Corps@iqsolutions.com